

## UNITED STATES PATENT AND TRADEMARK OFFICE

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APPLICATION NUMBER	FILING/RECEIPT DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
09/997,265	11/30/2001	Tatsuhiko Nagata	1408.1005

CONFIRMATION NO. 3728

21171  
STAAS & HALSEY LLP  
700 11TH STREET, NW  
SUITE 500  
WASHINGTON, DC 20001

## FORMALITIES LETTER



\*OC000000007203922\*

Date Mailed: 12/17/2001

## NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

FILED UNDER 37 CFR 1.53(b)

*Filing Date Granted*

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given **TWO MONTHS** from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The statutory basic filing fee is missing.  
*Applicant must submit \$ 740 to complete the basic filing fee for a non-small entity. If appropriate, applicant may make a written assertion of entitlement to small entity status and pay the small entity filing fee (37 CFR 1.27).*
- The oath or declaration is missing.  
*A properly signed oath or declaration in compliance with 37 CFR 1.63, identifying the application by the above Application Number and Filing Date, is required.*
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(l) of \$130 for a non-small entity, must be submitted with the missing items identified in this letter.
- The balance due by applicant is \$ 870.

*A copy of this notice **MUST** be returned with the reply.*

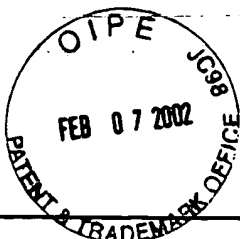
Customer Service Center

Initial Patent Examination Division (703) 308-1202

PART 2 - COPY TO BE RETURNED WITH RESPONSE

02/11/2002 MBERNE 00000031 09997265

01 FC:101  
02 FC:105740.00 OP  
130.00 OP



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S&amp;H Form: PTO/SB/17 (2/01)

<b>RESPONSE TO NOTICE TO FILE MISSING PARTS</b>	Attorney Docket No.	1408.1005
	Application Number	09/997,265
	Filing Date	November 30, 2001
	First Named Inventor	Tatsuhiko NAGATA
	Group Art Unit	3652

Title: POD COVER REMOVING-INSTALLING APPARATUS

Pursuant to 37 C.F.R. § 1.53(f) and in response to the U.S. Patent and Trademark Office Notice to File Missing Parts of Nonprovisional Application mailed December 17, 2001 for the above-identified application, enclosed are the following:

- ☒ RETURN COPY of Notice to File Missing Parts of Nonprovisional Application
- ☒ Executed Combined Declaration/Power of Attorney executed by the inventor for completing the missing parts of the subject application. The undersigned registered attorney states that the subject application is the application which the inventor executed by signing the attached Declaration.
- ☐ Formal Drawings (\_\_\_ Sheets; Figs \_\_\_\_)
- ☐ English-language translation of application (with Translator's Statement (pages \_\_\_))
- ☐ Verified Statement Claiming Small Entity Status

Enclosed is a payment of the following:

- ☒ The filing fee as set forth in 37 C.F.R. § 1.16(a) \$ 740.00
- ☐ The additional claim(s) fee ( claims over 20) \$
- ☐ The additional independent claim(s) fee ( claims over 3) \$
- ☐ Multiple dependent claims \$
- ☐ Petition for Extension of Time (\_\_\_-month) \$
- ☐ English language translation fee \$
- ☒ Surcharge as set forth in 37 C.F.R. § 1.16(e) \$130.00
- SUBTOTAL FEES: \$870.00**
- ☐ Reduction by 50% for filing by small entity (37 CFR 1.27) .00
- SUBTOTAL FEES: \$870.00**
- TOTAL FEES DUE: \$870.00**